



PRIMA

PARTNERSHIP FOR RESEARCH AND INNOVATION
IN THE MEDITERRANEAN AREA

Financial-Legal-Submission Proposals

28th January 2019

Pau Güell – Financial Manager at PRIMA Foundation

Summary

1. Financial Guidelines
2. Legal-Grant Agreement
3. How to submit a proposal
4. Questions & Answers

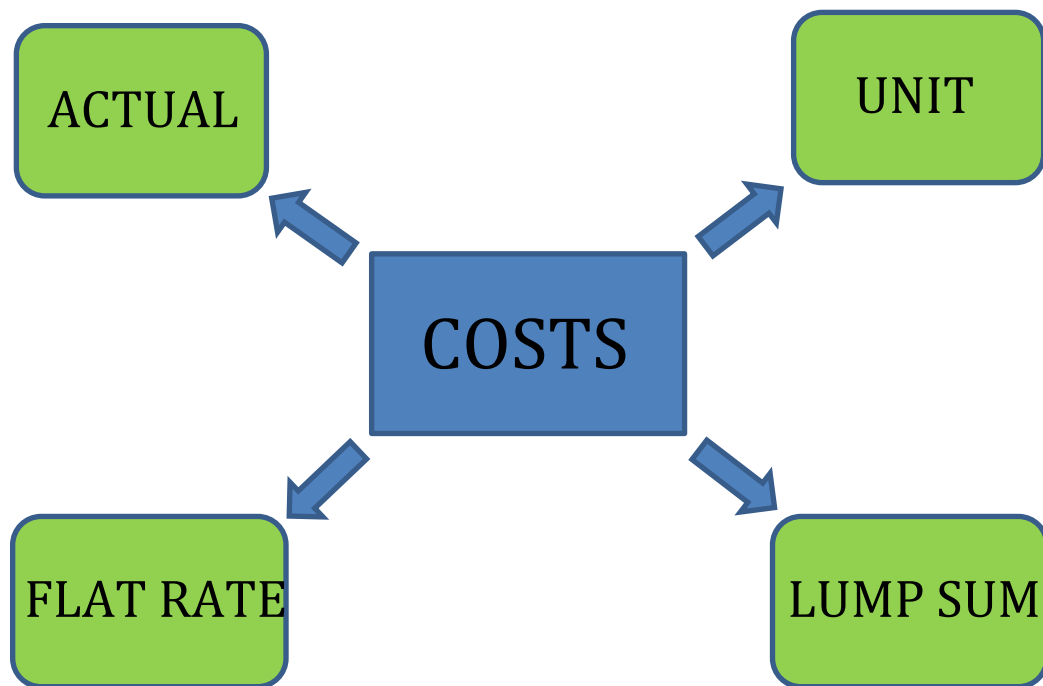
1. Summary Financial Guidelines

1. Calls 2019:Section 1 – Section 2
2. Eligible costs
3. Ineligible costs
4. Third Parties
5. Keeping records-supporting documentation
6. Report and payment requests
7. Checks, reviews, audits and investigations

1.Calls 2019:Section 1 – Section 2

| Section and call | Call | Total Call Budget | Budget per Topic | Type of Action | N. of expected grants | TRL | Funding Rate | Expected duration of projects | Total Budget per Section |
|------------------|----------------|-------------------|------------------|----------------|-----------------------|--------|-----------------------------------|-------------------------------|--------------------------|
| Section 1 | Call Water | 6.400.000,00 | 6.400.000,00 | RIA | Up to 4 | 3 to 5 | 100% | 36-48 Months | 28.000.000,00 |
| | Call Farming | 10.900.000,00 | 4.500.000,00 | RIA | Up to 3 | 3 to 5 | 100% | 36-48 Months | |
| | | | 6.400.000,00 | IA | Up to 4 | 5 to 8 | 70 or 100% | 36-48 Months | |
| | Call Agro-food | 6.400.000,00 | 6.400.000,00 | IA | Up to 4 | 5 to 8 | 70 or 100% | 36-48 Months | |
| | Call Nexus | 4.300.000,00 | 3.200.000,00 | RIA | Up to 2 | 3 to 5 | 100% | 36-48 Months | |
| | | | 1.100.000,00 | CSA | 1 | NA | 100% | Appr. 36 Months | |
| Section 2 | Single call | 34.950.000,00 | 34.950.000,00 | RIA | Appr. 35 | NA | depending on National Regulations | 36 Months | 34.950.000,00 |

2. Eligible Costs



2. Eligible Costs

A) ACTUAL COSTS (Art 6.1 MGA)

- 1- Must be actually **induced by the beneficiary**
- 2- During the **period of the action**
- 3- Must be **indicated in the estimated Budget** (Excel File)
- 4- Must be run in **connection with the action as described in Annex 1**
- 5- Must be **identifiable and verifiable**
- 6- Must comply with the **aplicable national law on taxes**, labor and social security
- 7- Must be **reasonable, justified** and must comply with the principle of sound financial management.

2. Eligible Costs

SPECIFIC CASES ACTUAL COSTS

- 1- **Depreciation costs** for equipment used for the action, but bought before the action starts. **ELIGIBLE**
- 2- **Cost related to preparing**, submitting and negotiating the **proposals**. **NOT ELIGIBLE**
- 3- Costs related to **drafting the consortium agreement**. **NOT ELIGIBLE**
- 4- **Travel Costs** for the **kick-off meeting**. **ELIGIBLE**
- 5- **Costs of reporting** at end of the action. **ELIGIBLE**
- 6- Cost to allow for the participation of **disabled people**. **ELIGIBLE**

2. Eligible Costs

B) UNIT COSTS

- **Usual accounting practices**
- **Must be calculated as follows:**

Number of actual units x Amounts per unit

C) LUMP SUM

Payment exclusively based on **outcome base payment**

Example: A measurement campaign, clinical tests..

D) FLAT RATE COSTS

Calculated by applying the flat rate to eligible costs (Example: 25% Eligible direct costs will be indirect costs)

2. Eligible Costs

A) Direct Personnel Costs

B) Direct costs of subcontracting

C) Direct costs of providing financial support to third parties

D) Other direct costs

E) Indirect costs

DIRECT COSTS: Costs directly linked to the action implementation and can be attributed directly to it.

INDIRECT COSTS: Costs NOT directly linked to the action implementation and cannot be attributed directly to it.

2. Eligible Costs

-A) DIRECT PERSONNEL COSTS (Art 6.2 MGA)

- Costs for employees

Personnel costs for employees (salary +social security contributions)

GENERAL RULE: HOURS WORKED(time records) x HOURLY RATE+ (Additional Remuneration)

$$\text{HOURLY RATE} = \frac{\text{PERSONNEL COSTS}}{\text{PRODUCTIVE HOURS}}$$

- **Hourly rate** can be calculated either annually or monthly

- **Productive hours**

a) 1.720 hours

b) Individual productive hours

2. Eligible Costs

Specific cases direct personnel costs

- . Teleworking. **ELIGIBLE**
- . Benefits in kind. **ELIGIBLE** (e.g costs of lunch vouchers)
- . Recruitment costs. **NON ELIGIBLE**
- . Students, PhDs under scholarship, internship or similar agreement. **ELIGIBLE**
- . Parental live. **ELIGIBLE**

- Costs for natural persons working under a direct contract

Costs of **in-house consultants** and similars (**i.e self-employed**)

- Costs for personnel seconded by a third party

- B) DIRECT COSTS OF SUBCONTRACTING

- Covers the **price paid for subcontracts** and related taxes.
- Must be declared as **actual costs**
- Be incurred for the subcontracting of action tasks **described in Annex 1.**

2. Eligible Costs

- C) OTHER DIRECT COSTS

- Travel costs

- Covers the travel costs and related subsistence allowances spent for the action
- Be in line with the beneficiary's usual practices on travel.

Specific cases

Combination with personal travels or travels for other purposes.

- Equipment

a) *Depreciation costs of equipment, infrastructure or other assets*

$$\boxed{\text{Acquisition Cost}} \times \boxed{\% \text{ Annually Depreciation}} \times \boxed{\% \text{ Use for the action}}$$

b) *Costs of renting or leasing equipment*

2. Eligible Costs

- C) OTHER DIRECT COSTS

- Other goods (Art 10 MGA)

Goods and services purchased for the action. **It is not necessary to detail in Annex 1**

- Consumables and supplies
- Intellectual property rights
- Certificates on financial statements

- Costs of internally invoiced goods and services

Costs for **goods and services** which the beneficiary **itself produced or provided for the action.**

2. Eligible Costs

-D) INDIRECT COSTS

Indirect costs are eligible if they are declared on the basis of the **flat-rate of 25%** of the eligible DIRECT costs from which are **EXCLUDED**:

-Costs of subcontracting

EXAMPLE:

A public university is a beneficiary under a GA and has incurred the following costs:

-100.000 € personnel costs

- 20.000 € subcontracting costs

- 10.000 € Other direct costs

Eligible DIRECT costs: $100.000 + 20.000 + 10.000 = 130.000$ €

Eligible INDIRECT costs: $(100.000 + 10.000) \times 25\% = 27.500$ €

Total Eligible costs: 157.500 €

3. Ineligible costs

1- Costs that **do not comply with the conditions** set out in the eligible costs:

a) Doubtful debts

b) Currency Exchange losses

c) Excessive or reckless expenditure

d) Deductible VAT

Budget Categories Transfers

| Estimated eligible* costs (per budget category) | | | | | | | |
|---|---------|---|-------------|-----------------------------------|-----------------------------------|--|---------|
| A. Direct personnel costs | | | | B. Direct costs of subcontracting | [C. Direct costs of fin. support] | D. Other direct costs | |
| A.1 Personnel | | A.4 SME owners without salary | | | | D.1 Travel | |
| A.2 Natural persons under direct contract | | A.5 Beneficiaries that are natural persons without salary | | | | D.2 Equipment | |
| A.3 Seconded persons | | | | Actual | Actual | D.3 Other goods and services | |
| [A.6 Personnel for providing access to research infrastructure] | | | | | | D.4 Costs of large research infrastructure | |
| Form of costs**** | Actual | Unit ① | Unit ② | | Actual | Actual | Actual |
| | | | XX EUR/hour | | | | |
| | (a) | Total (b) | No hours | Total (c) | (d) | (e) | (f) |
| Beneficiary 1 | 500.000 | 0 | 100 | 3.213 | 150.000 | 0 | 325.000 |
| Beneficiary 2 | 0 | 300.000 | 0 | 0 | 0 | 0 | 125.000 |

Source: [This slide is provided by EC](#)

4. Third Parties

⇒ What is a third party?

A legal entity which **carries out work of the action**, supplies goods or provides services for the action, but which **did not sign the grant agreement**

⇒ What types of third parties?



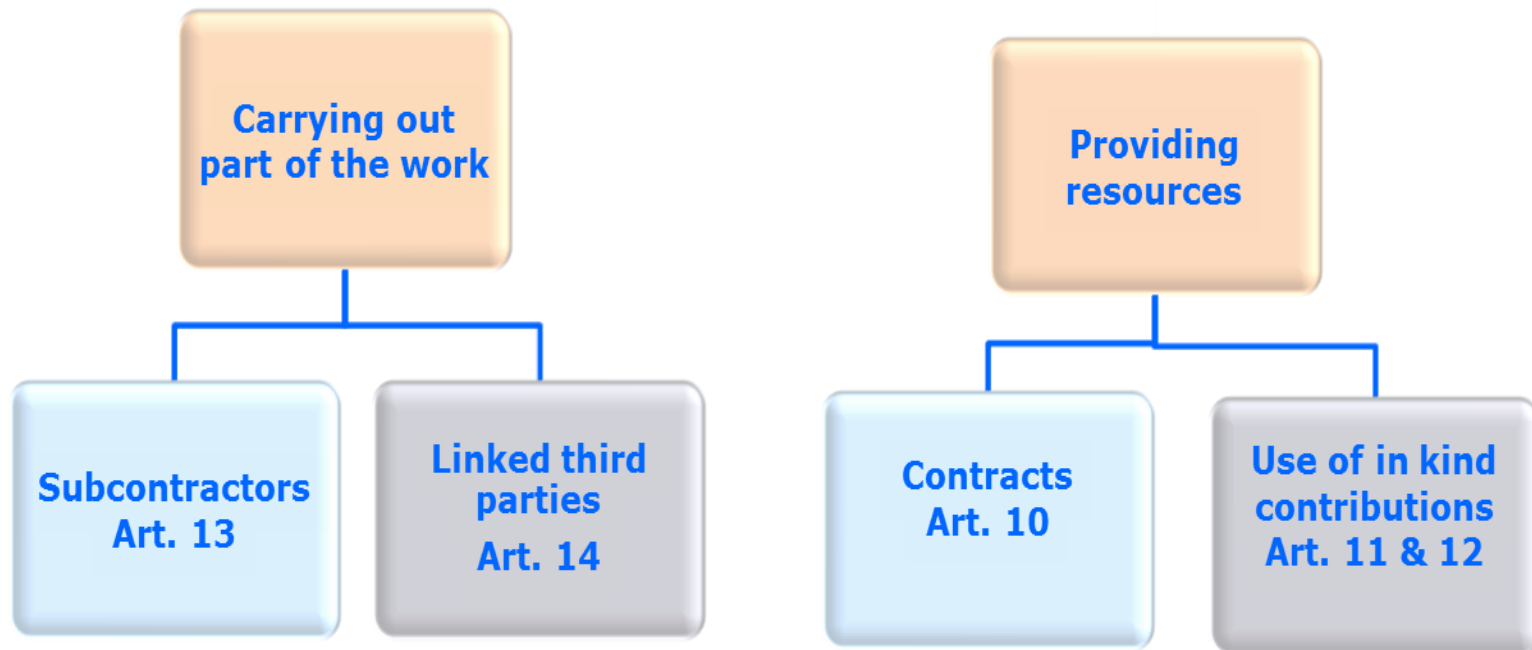
1. Third parties **directly carrying out** part of the work described in Annex 1



2. Other third parties: **providing resources, goods or services** to the beneficiaries for them to carry out the work described in Annex 1

4. Third Parties

THIRD PARTIES IN H2020



5. Keeping records-Supporting documentation

- **Five years** keep records and other supporting documentation.

- **Original documents.**

-The beneficiaries must keep the records and documentation supporting the costs declared:

a) Actual costs: e.g: contracts, subcontracts, invoices and accounting records.

b) Unit costs: Adequate records and other supporting documentation to prove the number of units declared.

-‘**Certificate on the methodology**’ Stating that their usual cost accounting practices comply with these conditions.

-In addition, for **personnel costs** (only for persons who don’t work exclusively on the action), the beneficiaries must keep **time records** (writing and approved by the persons working on the action) for the number of hours declared (at least monthly).

6. Report and Payment Requests

- The coordinator must submit a periodic report within 60 days following the end of each reporting period.

-Periodic financial report:

Payment accordance of the work package accomplishment

An individual financial statement

A periodic summary financial statement

-Final financial report:

It is also necessary to include a certificate on the financial statements if the beneficiary requests a total contribution **of 325.000 € or more.**

-Financial Statements must be drafted in euro. (For non-euro members, Official Journal of the European Union)

6. Report and Payment Requests

-Prima Foundation will do the following payments:

1- **Pre-financing payment**: 60% (max 30 days)

2- **Interim payment/s**: 30% (max 90 days)

The amount due as interim payment is calculated by the PRIMA Foundation in the following steps:

Step 1: Application of the reimbursement rates

Step 2: Limit to 90% of the maximum grant amount.

3- **Payment of the balance**: 10% (max 90 days)

- Payments **will be made to the coordinator.**

7. Checks, reviews, audits and investigations

-The **Prima Foundation or the Commission** will check the proper implementation of the action and compliance with the obligations under the Agreement. **30% of Beneficiaries**

- **Reviews** may be started up to 2 years after the payment if the balance. These reviews can be carried out directly (own staff) or indirectly (using external persons or bodies).

- The Prima Foundation or the Commission may carry out **audits** on the proper implementation of the action.

- European Anti-Fraud office (OLAF) and European Court of Auditors (ECA) can carry out at any moment during the implementation of the action investigations or audits.

2. Legal - Model grant agreement (MGA)



MGA

WHY?

To guarantee that the action granted will be implemented as (1) agreed between PRIMA and the consortium and (2) in compliance with the provisions of the contract and all other obligations under applicable law.

In addition, in case a beneficiary breaches any of its obligations, the grant agreement establishes how the grant may be reduced, or other stronger situations.

“By signing the Agreement or the Accession Form, the beneficiaries accept the grant and agree to implement the action under their own responsibility and in accordance with the Agreement, with all the obligations and conditions it sets out.”

“Article 7.1

General obligation to properly implement the action

The beneficiaries must implement the action as described in Annex 1 and in compliance with the provisions of the Agreement and all legal obligations under applicable EU, international and national law.”

“7.2

Consequences of non-compliance

If a beneficiary breaches any of its obligations under this Article, the grant may be reduced (see Article 43). Such breaches may also lead to any of the other measures described in Chapter 6.”



- Rejection of ineligible costs
- Reduction of the grant
- Recovery of undue amounts
- Liability for damages
- Suspension of payment deadline
- Suspension of payments
- Suspension of the action implementation
- Termination of the agreement or of the participation of one or more beneficiaries

Main parts of the MGA

- Grant Agreement → Contract with 58 articles, signed between PRIMA and the Coordinator
- Annex 1 → PROJECT - Description of the action
- Annex 2 → Estimated budget for the action
- Annex 3 → Accession Forms (document signed by all the partners of the consortium, except the coordinator)

How is the PRIMA MGA?

- PRIMA uses the H2020 template for the multibeneficiary grant agreement, adapted to our organization.
- You can check this document online in our webpage www.prima-med.org (in the reference documents section).

Procedure to sign the grant agreement 1/2

 PRIMA does not use the **EU participant portal**; thus, the grant agreement signature procedure will not be exclusively online.

Steps (1/2):

- 1.- The coordinator of the beneficiary consortium receives a letter from PRIMA communicating that the proposal has been selected for funding.
- 2.- The coordinator sign the declaration of honour attached in the letter. The coordinator will be as well the responsible to make the rest of the partners of the beneficiary consortium to sign it and send it back to PRIMA.

Procedure to sign the grant agreement 1/2

Steps (2/2):

3.- Once the declaration is signed by all the partners, PRIMA will send the grant agreement to the coordinator, who will sign it and repeat the same procedure done with the declaration of honour.

4.- Start the financing and the implementation of the action.

What other documents must sign the partners of the consortium for being granted beside the MGA?

Consortium agreement:

- Complement the grant agreement.
- No provisions against the grant agreement.
- PRIMA not involved.

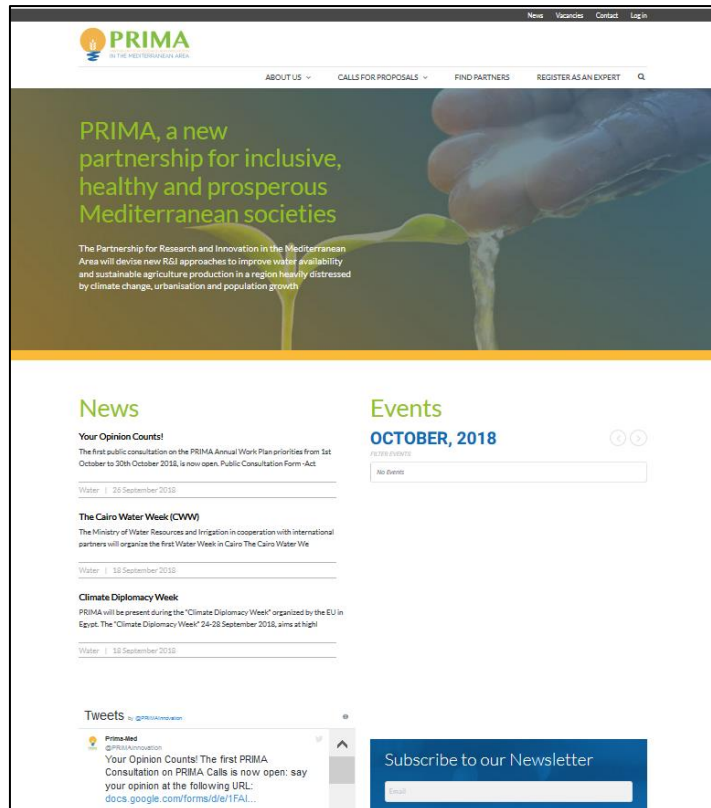
Some usual doubts

Can the beneficiaries use third parties or subcontractors to implement the action granted?

Yes, but you must consider the following when using a third party and subcontracting:

- Ensure best value for money on the selection of the third party/subcontractor
- Avoid conflict of interests
- Subcontracting between beneficiaries is not allowed
- Estimated costs and tasks must be identified in the budget and in Annex 1
- The consortium retains the sole responsibility for work and the costs declared; if something goes wrong with the third party or subcontractor, the consortium will be responsible in any case.

3. How to submit a proposal



The screenshot displays the PRIMA website homepage. At the top, there is a navigation bar with the PRIMA logo and the text "PRIMA IN THE MEDITERRANEAN AREA". Below the logo, there are menu items: "ABOUT US", "CALLS FOR PROPOSALS", "FIND PARTNERS", and "REGISTER AS AN EXPERT". A search icon is also present. The main banner features a close-up image of a hand watering a small green plant. The text on the banner reads: "PRIMA, a new partnership for inclusive, healthy and prosperous Mediterranean societies" and "The Partnership for Research and Innovation in the Mediterranean Area will devise new R&I approaches to improve water availability and sustainable agriculture production in a region heavily distressed by climate change, urbanisation and population growth". Below the banner, there are two columns of content. The left column is titled "News" and contains three articles: "Your Opinion Counts!", "The Cairo Water Week (CWW)", and "Climate Diplomacy Week". The right column is titled "Events" and shows "OCTOBER, 2018" with a search box and "No events" listed. At the bottom left, there is a "Tweets" section showing a tweet from PRIMA Association. At the bottom right, there is a "Subscribe to our Newsletter" button with an email input field.

PRIMA Website

On the website you will find all relevant updates, documents and information on the programme, including.

CALL SECTION

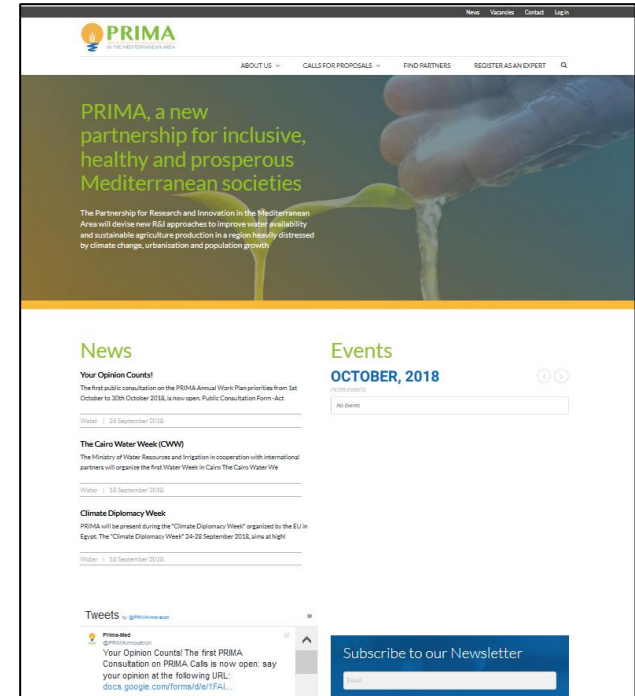
- Information and guidelines for each call
- Templates
- Link to submission website (one link per call)

PARTNERING TOOL

Applicants can post and read offers to look for partners

EXPERT REGISTRATION TOOL

To register as expert to take part in the evaluation of the proposals submitted to PRIMA calls



<http://prima-med.org/>

- General Information
- Calls for proposals
- Section_3
- Reference Documents
- NCPs

General Information

- Objectives
- Programme Implementation
- Sections and topics

PRIMA Objectives

The overall objective of the PRIMA programme is to build research and innovation capacities and to develop knowledge and common innovative solutions for agro-food systems, to make them sustainable, and for integrated water provision and management in the Mediterranean area, to make those systems and that provision and management more climate resilient, efficient, cost-effective and environmentally and socially sustainable, and to contribute to solving water scarcity, food security, nutrition, health, well-being and migration problems upstream.

The scope of research and innovation is complex, multidisciplinary and requires a multi-actor and cross-border approach.

The scale of the research and innovation necessary to address the challenges in the Mediterranean area is immense due to the systemic character of the major bottlenecks.

A collaborative approach among PRIMA Participating States (PS) can help to increase the required scale and scope, by pooling financial and intellectual resources.



Management of water



Farming system



Agro-food value chain

PRIMA calls for proposals section



ABOUT US ▾ CALLS FOR PROPOSALS ▾ FIND PARTNERS 🔍

Home | Calls for proposals

In this section of the website you can find relevant information on PRIMA calls for proposals. You can use the search engine to filter your search.

FILTER

Section

- Section 1
- Section 2

Thematic area:

All ▾

Status

- Open
- Close
- Forthcoming

Search by keyword:

Search 🔍

Call: Section 1 – Management of Water 2018

THEMATIC AREA: Management of water
TOPIC: Water reuse and water desalination for agricultural and food production
TYPE OF ACTION: Research and Innovation Action (RIA)
TOTAL INDICATIVE AMOUNT ALLOCATED TO THIS CALL: EUR 6.1 million
OPENING DATE: 6 February 2018
DEADLINE: Stage 1 Pre-proposals - 17th April, 2018 (17:00h CET)
Stage 2 Full proposals - 15th September, 2018 (17:00h CET)
STATUS: Open

[MORE INFO](#)

Call: Section 1 – Farming Systems 2018

THEMATIC AREA: Farming systems
TOPIC: Improving the sustainability of Mediterranean agro-ecosystems
TYPE OF ACTION: RIA Research and Innovation action
TOTAL INDICATIVE AMOUNT ALLOCATED TO THIS CALL: EUR 6.1 million
OPENING DATE: 6 February 2018
DEADLINE: Stage 1 Pre-proposals - 17th April, 2018 (17:00h CET)
Stage 2 Full proposals - 15th September, 2018 (17:00h CET)
STATUS: Open

[MORE INFO](#)

Call: Section 1 – Agro-food Value Chain 2018

THEMATIC AREA: Agro-Food value chain
TOPIC: Implementing innovation in Mediterranean Agro-food chains by smallholders and SMEs
TYPE OF ACTION: Innovation action (IA)
TOTAL INDICATIVE AMOUNT ALLOCATED TO THIS CALL: EUR 6.1 million
OPENING DATE: 6 February 2018
DEADLINE: Stage 1 Pre-proposals - 17th April, 2018 (17:00h CET)
Stage 2 Full proposals - 15th September, 2018 (17:00h CET)
STATUS: Open

[MORE INFO](#)

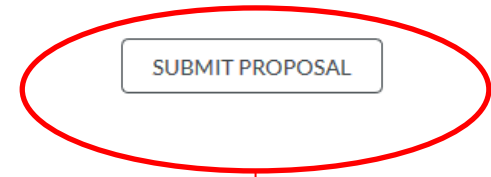
Call: Section 2 – Multi-topic 2018

THEMATIC AREA: Agro-Food value chain, Farming systems, Management of water
TOPIC: Transnational call funded by Participating States
TYPE OF ACTION: Research and Innovation Action (RIA)
TOTAL INDICATIVE AMOUNT ALLOCATED TO THIS CALL: EUR 30 million
OPENING DATE: 6 February 2018
DEADLINE: Stage 1 Pre-proposals – 27th March, 2018 (17:00h CET)
Stage 2 Full proposals – 4th September, 2018 (17:00h CET)
STATUS: Open

[MORE INFO](#)

Call: Section 2 – Multi-topic 2018

THEMATIC AREA: Agro-Food value chain, Farming systems, Management of water
TOPIC: Transnational call funded by Participating States
TYPE OF ACTION: Research and Innovation Action (RIA)
TOTAL INDICATIVE AMOUNT ALLOCATED TO THIS CALL: EUR 30 million
OPENING DATE: 6 February 2018
DEADLINE; Stage 1 Pre-proposals – 27th March, 2018 (17:00h CET)
Stage 2 Full proposals – 4th September, 2018 (17:00h CET)
STATUS: Close



To access to the Electronic submission website

Thematic area 1: Sustainable water management for arid and semi-arid Mediterranean area

| | |
|--|---|
| Topic 1.1.1: Water resources availability and quality within catchments and aquifers | + |
| Topic 1.1.2: Sustainable, integrated water management. | + |
| Topic 1.1.3: Irrigation technologies and practices. | + |

Full call text

Thematic area 2: Sustainable farming systems under Mediterranean environmental constraints

Topic 1.2.2: Preventing and Controlling Emergence of Animal and Plant Diseases



Topic 1.2.3: Developing Farming Systems Able to Generate Income, to Create Employment and to Contribute to a Balanced Territorial Development



Thematic area 3: Mediterranean Food Value Chain for regional and local development

Topic 1.3.1: Valorising food products from traditional Mediterranean diet



Topic 1.3.2: Food Safety in local food chains



Topic 1.3.3: Implications of dietary shifts and sustainable diets for the Mediterranean populations and food industry



Call documents and templates

PRIMA Annual Work Plan 2018 (AWP 2018)

[Download](#)

Guidelines for Applicants - Section 2 2018

[Download](#)

National Regulations

[Download](#)

Electronic Submission Site Handbook

[Download](#)

Proposal template Stage 1 (Scientific Document)

[Download](#)

PRIMA Call text and supporting information - Call Section 2 Multi - topic 2018

[Download](#)

PRIMA full proposal template PART I

[Download](#)

PRIMA full proposal template PART II

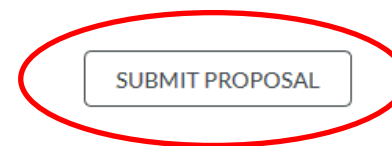
[Download](#)

PRIMA SECTION 2 Detailed budget template

[Download](#)


Access to the submission and evaluation system ANR


Call: Section 2 – Multi-topic 2018




THEMATIC AREA: Agro-Food value chain, Farming systems, Management of water
TOPIC: Transnational call funded by Participating States
TYPE OF ACTION: Research and Innovation Action (RIA)
TOTAL INDICATIVE AMOUNT ALLOCATED: EUR 30 million

Authentication Page

Email address:  **Insert Email Address**

Password:  **Insert Password**

[Forgotten password / Generate a new password](#) 

To submit a new proposal, please go to the Call page on the [ANR website](#).

For any information, please contact the person in charge of the Call: [Contacts](#)

Remarks:

- This website is designed for a 1024x768 screen resolution (Full Screen)
- The application is optimized for Internet Explorer (up to IE10) and Firefox.
- Cookies and JavaScript must be enabled.
- We advise you to allow popups from your browser settings.

Message to experts and committee members
If you already have an account (as proposal coordinator, partner...), you must use the same login/password.
If you have not received or if you have lost your password, you can generate a new one via the link "Forgotten password" located on this page.

In case you forget your password...

- The coordinator has to create the proposal and provide an ACRONYM

To modify your password or your profile

Choose your language

To edit your proposal

The screenshot shows the 'Suivi de mes propositions' (Tracking of my proposals) page. At the top right, the user is identified as Fabrice DENTRESSANGLE, Coordonateur de projet. A callout box points to a user profile icon with the text 'To modify your password or your profile'. Below the header, there are language selection icons for French and English, with a callout box pointing to them saying 'Choose your language'. The main content area is titled 'Suivi de mes propositions' and contains several sections: 'Liste des projets en cours de soumission' (List of projects under submission), 'Liste des projets en cours d'évaluation' (List of projects under evaluation), 'Liste des projets en cours de financement' (List of projects under financing), and 'Liste des projets financés' (List of funded projects). A table is visible under the 'Liste des projets en cours de soumission' section with the following data:

| Titre du projet | Édition | Spécial 3 projets | Date de clôture de l'appel (heure de Paris) | Publié |
|--------------------------|---------|-------------------|---|--------|
| ERA-Net2 | 2017 | ERA-Net, ARIMNet | 14/09/2017 17:00 | Non |

A callout box points to the 'ERA-Net2' link in the table with the text 'To edit your proposal'.

Different tabs: each one with a specific function

TAB 1: Partnership and tasks TAB 2: Partners/Organisations files TAB 3: Identity of the Project TAB 4: Scientific Abstract TAB 5: Scientific Document TAB 6: Peer reviewers TAB 7: Summary Tables TAB 8: Submission of the project

Partnership and tasks Partners/Organisations files Identity of the project Scientific abstracts Scientific document Peer reviewers Summary tables Submission of the project

Partnership

The project coordinator specifies each partner and the principal investigator (PI) of each partner.

Any PI indicated in the table below has access to the project, his/her login being the registered email address. If necessary, he/she can generate a new password from the home page.

At each change made, the PIs of the concerned partners are informed by e-mail.

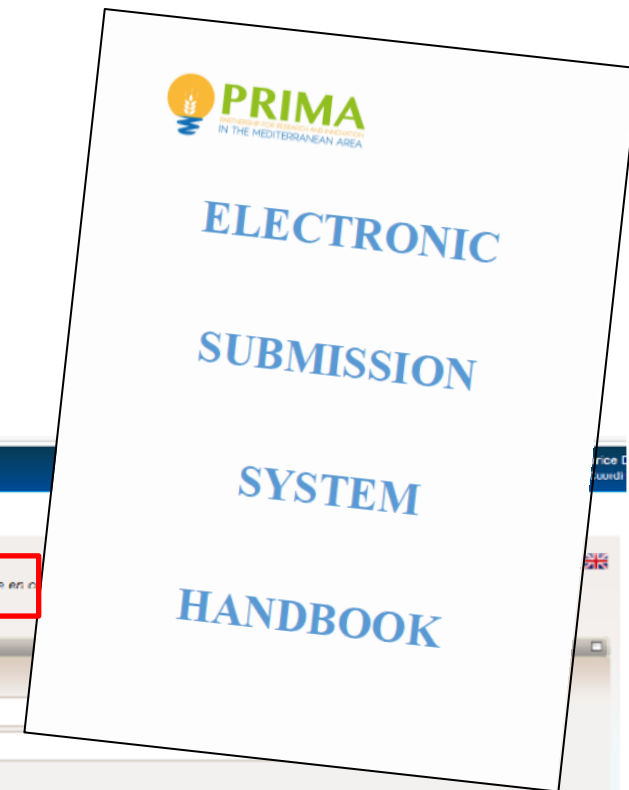
Display

| | Partner/Organisation's name | Partner acronym | Category | Requested funding (€) | Civ. | First name | Last name | Email address (* : change in progress) | Role | Coord. | Non French partner/organisation | Partner/Organisation without requested funding | Research Funding Organisation |
|--------------------------|-----------------------------|-----------------|----------|-----------------------|------|------------|---------------|--|------|-------------------------------------|---------------------------------|--|-------------------------------|
| (1) | | | | 0.00 | | | | | | | | | |
| <input type="checkbox"/> | ... | | | 0.00 | Mr | Fabrice | DENTRESSANGLE | fabrice.dentressangle@agencerecherche.fr | PI | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | ANR |

Detailed explanations are provided in the EES handbook with Screenshots and a guidance step by step Available on the PRIMA website

ELECTRONIC SUBMISSION SYSTEM HANDBOOK

Information and type of documents you have to upload



Partenariat et tâches Tâches partenaires **Identité du projet** Résumés scientifiques Document scientifique Experts Matériaux de synthèse Soumission du projet

*Ce site est adapté d'une plateforme d'appels français. Quelques points spécifiques à ces appels peuvent subsister (certaines cases sont bloquées) donc merci de ne pas de les prendre en compte. **NE CUBLIEZ PAS DE SOUMETTRE VOTRE ANNEXE BUDGETAIRE AU FORMAT EXCEL (A UPLOADER SUR LE SITE <http://www.erinnet2.net/irdax.php/home>)***

Informations nécessaires à l'enregistrement du formulaire

Informations générales

Acronyme du projet

Titre en français du projet

Titre en anglais du projet

Durée en mois

Instrument de financement

Année de soumission de la thèse

D46 anxiété Principal

Catégories R&D

Informations supplémentaires

Mots clés (Séparez les mots clés par des points virgules)

Le projet a-t-il été déposé lors d'une édition précédente?

Suite d'un projet précédemment financé?

Axes thématiques

Choisir les axes thématiques (Min 0 Max 1) parmi les 2 axes disponibles (ainsi que les sous-axes)

Autres sources de financement

Liste des agences étrangères

Aucune agence étrangère associée à ce projet

ENTER THE TITLE IN ENGLISH FOR BOTH

There is only one option, please select it to be allowed to continue your registration

Click here to select your topic.

Guidelines, call text, national regulations, templates.... are also available in the section Reference documents of the PRIMA website

prima-med.org/calls-for-proposals/general-information/

90%

News Vacancies Contact Log in

PRIMA
PARTNERSHIP FOR RESEARCH AND INNOVATION
IN THE MEDITERRANEAN AREA

ABOUT US CALLS FOR PROPOSALS FIND PARTNERS REGISTER AS AN EXPERT

General Information
Calls for proposals
Section 3
Reference Documents
NCPs

Home | Calls for proposals | General Information

General Information

Objectives

Programme Implementation

Sections and topics

PRIMA Objectives

The overall objective of the PRIMA programme is to build research and innovation capacities and to develop knowledge and common innovative solutions for agro-food systems, to make them sustainable, and for integrated water provision and management in the Mediterranean area, to make those systems and that provision and management more climate resilient, efficient, cost-effective and environmentally and socially sustainable, and to contribute to solving water scarcity, food security, nutrition, health, well-being and migration problems upstream.

The scope of research and innovation is complex, multidisciplinary and requires a multi-actor and cross-border approach.

The scale of the research and innovation necessary to address the challenges in the Mediterranean area is immense due to the systemic character of the major bottlenecks.

A collaborative approach among PRIMA Participating States (PS) can help to increase the required scale and scope, by pooling financial and intellectual resources.



Reference Documents

This page includes PRIMA reference documents grouped by categories and will be updated when needed. Just click on a document to download it.

Legal Documents

[PRIMA Statutes](#)

[Download](#)

[PRIMA Decision \(Basic Act\)](#)

[Download](#)

Strategic Research and Innovation Agenda (SRIA)

[Strategic Research and Innovation Agenda](#)

[Download](#)

Annual Work Plans

[Annual Work Plan 2018 \(AWP 2018\)](#)

[Download](#)

PRIMA Model Grant Agreement (MGA)

[Multi-beneficiary Model Grant Agreement](#)

[Download](#)

Guidance (Section 1)

[Guidelines for Applicants - Section 1 2018](#)

[Download](#)

[Call text and supporting information - Call Section 1 - Management of Water 2018](#)

[Download](#)

[Call text and supporting information - Call Section 1 - Farming Systems 2018](#)

[Download](#)

[Call text and supporting information - Call Section 1 - Agro-food Value Chain 2018](#)

[Download](#)

[Electronic Submission Site Handbook](#)

[Download](#)

What is needed to submit a proposal?

- **Have an eligible consortium**
- **Submit all the required documents:**
 - **Part I : Administrative data**
 - **Part II. Technical annex**
 - **Budget (global stage 1; detailed stage 2)**
 - **Fulfil in the submission website all the administrative data and the global budget.**

Rules for participation

- at **least three independent legal entities** established in **three different Participating States**:
- at least **one** must be established in an **EU Member State** participating to PRIMA: Cyprus, Croatia, France, Germany, Greece, Italy, Luxembourg, Malta, Portugal, Slovenia, Spain;
- at least **one** must be established in a **Non EU** country participating to PRIMA: Algeria, Egypt, Israel, Jordan, Lebanon, Morocco, Tunisia, Turkey.

Content and structure of the pre-proposal

The pre-proposal must be submitted online on the evaluation system (ANR)

The link will be announced on the PRIMA website in the corresponding section of the calls and will be open 1 month before the deadline for submission

Main administrative data have to be filled directly online (details in Annex of the guidelines for applicants: how to use the website with screenshots....)

Submit the pdf of the pre proposal following the template (available on prima website)

| <u>PART I</u> | | | |
|--|----------------|---------------------|----------------|
| Title of Proposal | | | |
| Acronym | | | |
| 1. <u>Administrative data of participant organisations</u> | | | |
| • List of participants : | | | |
| Participant No * | PI name | Organisation | Country |
| 1 (Coordinator) | | | |
| 2 Partner 1 | | | |
| 3 Partner 2 | | | |
| 4 Partner 3 | | | |
| * Please use the same participant numbering as that used in the Electronic Submission Site. One PI per team/lab or institution Add as many lines as you would need. | | | |

General information about the project

| | |
|---------------------|---|
| Section: | |
| Call: | |
| Topic: | |
| Type of action: | |
| Duration in months: | |
| Free keywords | Enter any words you think give extra detail of the scope of your proposal (max 200 characters) |
| Abstract: | <p>Short summary (max. 2,000 characters, with spaces) to clearly explain:</p> <ul style="list-style-type: none">• the objectives of the proposal• how they will be achieved• their relevance to the specific call and topic against which the proposal is submitted <p>Will be used as the short description of the proposal in the evaluation process and in communications with the programme management committees and other interested parties</p> <ul style="list-style-type: none">• Do not include any confidential information.• Use plain typed text, avoiding formulae and other special characters. |

Questions to be answered by the coordinator:

Project submitted in previous EU calls?

Verification of the financial capacity (only for private entities)

Total budget requested to PRIMA (on the submission website **each partner must give the total cost of the project and the requested amount to PRIMA**)

Etc....

4. Questions & Answers





PRIMA

PARTNERSHIP FOR RESEARCH AND INNOVATION
IN THE MEDITERRANEAN AREA

Thank you for your attention

Website: <http://prima-med.org/>